

Date of issue: Tuesday, 10 December 2019

MEETING	CABINET	
	Councillor Swindlehurst	Leader of the Council and Cabinet Member for Regeneration & Strategy
	Councillor Akram	Deputy Leader of the Council and Cabinet Member for Governance & Customer Services
	Councillor Anderson	Sustainable Transport & Environmental Services
	Councillor Bains	Inclusive Growth & Skills
	Councillor Carter	Children & Schools
	Councillor Mann	Planning & Regulation
	Councillor Nazir	Housing & Community Safety
	Councillor Pantelic	Health & Wellbeing
DATE AND TIME:	MONDAY, 16TH DECEMBER, 2019 AT 6.30 PM	
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL	
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	NICHOLAS PONTONE	01753 875120

SUPPLEMENTARY PAPERS

The following Papers have been added to the agenda for the above meeting:-

* Items 4 and 8 were not available for publication with the rest of the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
4.	Council Taxbases 2020/21	1 - 6	All
8.	Procurement of Community Mental Health Accommodation Services	7 - 12	All

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SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 16th December 2019

CONTACT OFFICERS: Neil Wilcox, Director of Finance and Resources
(01753) 875358

WARDS: All

PORTFOLIO Cllr Swindlehurst – Leader of the Council

PART I
KEY-DECISION

COUNCIL TAXBASES FOR 2020/21**1. Purpose of the report**

- 1.1 This report presents information to Members on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2020/21 financial year.
- 1.2 The Council is required by law to set the council taxbase by 31st January prior to the start of the financial year.
- 1.3 The level of council Taxbase will be used in the calculation of Slough Borough Council's council tax for 2020/21.
- 1.4 This report requests estimates for Business Rates income used for setting the 2020/21 budget to be delegated to the s151 officer.

2. Recommendations

The Cabinet is requested to resolve:

- (a) That the level of council tax discount in respect of second homes remains at 0%.
- (b) That the level of discount in respect of long-term empty properties remains at 0%, with the charge of a 100% Empty Home Premium for on properties that have been empty longer than 2 years.
- (c) That the collection rate for council tax for 2020/21 be set at 98.4%. This is the same rate as for 2019/20.

(d) In accordance with the Local Government Finance Act 2012 and the Local Authorities' (Calculation of Council Tax Base) Regulations 2012 the amount calculated by Slough Borough Council as its council tax base for 2020/21 shall be:

i) Parish of Britwell	868.6
ii) Parish of Colnbrook with Poyle	1,912.9
iii) Parish of Wexham Court	1,416.5
iv) Slough Town	38,720.1
v) All areas	42,918.1

(e) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject and the Collection Fund figures for distribution.

(f) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution require amendment.

(g) That the S151 officer be delegated with responsibility to set the Business Rates baseline following consultation with the Lead member for Governance and Customer Services.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

This report indirectly supports all of the strategic priorities and cross cutting themes. The maintenance of excellent governance within the Council helps to ensure that it is efficient, effective and economic in everything it does. It helps to achieve the corporate objectives by detailing how the Council is delivering services to its residents within the financial parameters of the approved budget.

3a. Five Year Plan

This report directly supports both outcomes 2 (in respect of an increase in housing tax base) and 7 (in respect of an increase in Council Tax Collection levels both in year and overall)

The report also underpins the Council's Medium Term Financial Strategy as it is showing a significant increase in the Council Tax base which is driving up the income from Council Tax overall.

4 Other Implications

(a) Financial

There is a significant financial implication to the Council due to this report. The number of properties within the Borough, determined as equivalent to Band D, are a key number for the Revenue Budget for 2020/21 and the Medium Term Financial Strategy (MTFS) papers. The larger the number, the more Council Tax income the Council will receive (and the larger the likely collection fund position). This is the same for the number of Business Rates hereditaments.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal		
Property		
Human Rights		
Health and Safety		
Employment Issues		
Equalities Issues		
Community Support		
Communications		
Community Safety		
Financial – taxbase does not grow as expected	Medium Term Financial Volatility Reserve can accommodate some drop in CTX or BRates for one year to allow for longer term planning to deal with the issue	If CTX or BRates are higher than forecast there will be a collection fund surplus and so benefit the 2020/21 financial position.
Timetable for delivery		
Project Capacity		
Other		

(c) Human Rights Act and Other Legal Implications

(d) Equalities Impact Assessment

There is no identified need for an EIA as this report is solely based on counting the number of taxbase properties in the borough.

5. Supporting Information

Council Tax Base

- 5.1 The various taxbases for 2020/21 proposed in this report have been calculated by reference to data available relating to dwellings within the borough provided by the Valuation Office Agency at 30th November 2019.
- 5.3 The calculation of the council's taxbase or 'T' can be expressed as the sum of 'Relevant Amounts' known as 'A' for each valuation band multiplied by the collection rate known as 'B'. In summary, 'Relevant Amounts' are to be calculated as the number of dwellings on the valuation lists supplied by the District Valuer adjusted for discounts, disabled persons reductions and anticipated changes to the valuation lists (e.g. successful valuation appeals) during 2020/21.
- 5.4 The Relevant Amounts for each property band in the Slough Area for 2020/21 are summarised as follows:

	Bands	Britwell	Colnbrook with Poyle	Wexham Court	Balance of Slough	Total Slough
5/9	A*	0.0	0.0	0.0	1.0	1.0
6/9	A	1.3	14.8	11.2	896.4	923.7
7/9	B	77.4	180.2	115.3	5,292.6	5,665.5
8/9	C	672.4	939.8	304.7	15,335.2	17,252.1
9/9	D	112.5	580.2	887.1	9,990.5	11,570.3
11/9	E	4.5	171.5	92.5	5,025.2	5,293.7
13/9	F	12.9	39.9	16.3	2,291.3	2,360.4
15/9	G	1.7	17.6	12.4	508.3	540.0
18/9	H	0.0	0.0	0.0	9.2	9.2
	Aggregate of Relevant Amounts	882.7	1,944.0	1,439.5	39,349.7	43,615.9

* Disabled person's reductions

- 5.5 The aggregate of 'Relevant Amounts' expressed as a Band D equivalent is calculated as **43,615.9**. This figure is based on a 100% collection rate in 2020/21.
- 5.6 For 2020/21, Cabinet is requested to approve the current collection rate of 98.4%.
- 5.7 With a 98.4% collection rate, the statutory calculation of the 2020/21 council tax base 'T' will be as follows:

Aggregate of Relevant Amounts or 'A' (i.e. **43,615.9**) x Collection Rate or 'B' (i.e. **98.4%**) = council tax base 'T' (i.e. **42,918.1**).

Change in Taxbase 2019/20 to 2020/21

- 5.8 The table below sets out the change in the Council's taxbase between 2019/20 and 2020/21:

	2019/20	2020/21	Change from 2019/20	
	No's	No's	No's	%
Slough Borough Aggregate of Relevant Amount	43,485.6	43,615.9	130.3	0.3%
Taxbase after allowing for assumed collection rate	42,789.8	42,918.1	128.3	0.3%

- 5.9 Members will note that the taxbase for all areas has an estimated increased of 0.3% from 2019/20, equivalent to a net increase of 128.3 properties.

Business Rates 2020/21

- 5.10 In accordance with the Local Government Finance Act 2012 the Council is required, by 31 January, to have estimated and informed the Royal Berkshire Fire & Rescue Service and the Ministry of Housing, Communities and Local Government (MHCLG) of the estimated collectable business rates to be used for setting the budget and ultimately the council tax for 2020/21. This is completed by returning a form to MHCLG known as NNDR1. The Council has yet to receive the finalised NNDR1 return from MHCLG and so is unable to inform members of the estimated business rates at the current time.
- 5.11 It is therefore proposed that the decision to review and certify the NNDR1 return, and finalise the figure for the estimate retained business rates used for the 2020/21 revenue budget be delegated to the s151 officer following consultation with the Lead Member for Governance and Customer Services.

Collection Fund position

- 5.12 At present the Council is forecasting a breakeven position on the Collection Fund.

6. Conclusion

- 6.1 It is recommended that:
- 6.2 The Cabinet approve the amount calculated as Slough Borough Council's taxbase for the parishes and non parish areas for 2020/21, as follows:
- | | |
|------------------------------------|-----------------|
| i) Parish of Britwell | 868.6 |
| ii) Parish of Colnbrook with Poyle | 1,912.9 |
| iii) Parish of Wexham Court | 1,416.5 |
| iv) Slough Town | 38,720.1 |
| v) All areas | 42,918.1 |
- 6.3 The S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject.
- 6.4 That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution.
- 6.5 The S151 officer be delegated with responsibility to approve the Business Rates income for 2020/21 via the NNDR1 form following consultation with the Lead Member for Governance and Customer Services.

7 Background Paper

- '1' - CTB1 Form (October 2019)
- '2' - Local Government Finance Act 2012
- '3' - the Local Authorities (Calculation of Council Tax Base) Regulations 2012
- '4' - Detailed working papers held in Finance and Council Tax Sections

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SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 16 December 2019

CONTACT OFFICER: Geoff Dennis, Head of Community Mental Health
(For all enquiries) (01753) 690 950

WARD(S): All

PORTFOLIO: Councillor Pantelic, Health and Wellbeing

PART I
KEY DECISION

PROCUREMENT OF COMMUNITY MENTAL HEALTH ACCOMMODATION SERVICES**1 Purpose of Report**

The Community Mental Health Team (CMHT) is seeking permission to proceed with the procurement of a care and support service for a new supported accommodation service for people with mental health needs.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to approve the procurement of a care and support service for a new supported accommodation service for people with mental health needs.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**3a. Slough Joint Wellbeing Strategy Priorities –**

The new service will promote Priority 3- Improving mental health and wellbeing.

Key Needs assessment data:

- 22,734 people had a mental health problem in Slough in 2017(data source PANSI)
- This is predicted to increase by 9% to 24,868 by 2035 (data source PANSI)
- Between 2017 and 2019, there were 1,710 patients open to secondary mental health services.

There has been an increase in the number of people with mental health choosing to live in supported accommodation.

- The need for supported accommodation will need to increase in line with the increase in numbers in this need group.

3b Five Year Plan Outcomes

- *Our people will be healthier and manage their own care needs*

The model for this new supported accommodation service for people with complex mental health needs will be based on a recovery, rehabilitation and reablement model. There will be a key focus on giving people opportunities to engage with education, training and employment opportunities. The model has been successfully

applied in the Hope House service which began in 2016. Hope House has supported people with low mental health needs to move into independent living. The ambition is to build on the success of Hope House and to apply the model to this new supported accommodation service for people with complex mental health needs.

4 **Other Implications**

(a) Financial

The new supported accommodation service will support people with complex mental health needs. The 11 unit property is owned by a local developer. The developer has entered into an agreement with a Housing management company who will oversee the rent and service charge collection for the property. CMHT will not be charged with any costs associated with the property.

The costs of care and support services in other supported accommodation services in Slough for this client group range from approximately £400.00 a week to £1,400.00 a week per individual. The number of people that will be supported in the new service will be 11 at any one time. CMHT have estimated that the weekly cost of the care and support in the new service will be £769.00 a week for each individual. The annual cost will be £440K. The value of the new service over the entire life of the contract will be circa £2.2m. However, the cost of the new service will not be entirely met by CMHT. Some of the individuals who will be placed within the new service will be eligible for section 117 funding- in these cases, a proportion of the cost of the placement will be met by Health.

Where clients are moved from a higher cost placement into the new service, a saving will be generated. The actual savings that will be achieved from the new service will depend on the level of individual service users' needs. The potential cost savings will be analysed continually during the lifetime of the contract.

(b) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
Procurement of the care and support service for a new supported accommodation service	<p>Opportunity to make savings by moving clients in high cost placements into the new service</p> <p>Opportunity to move clients from supported accommodation services where quality is a concern into the new service</p>	Competitive tender for procurement of the care and support service.	3	<p>Fixed price contract for the care and support service for three years with the option to extend for two further one year terms.</p> <p>Should the provider increase the price of the care and support service prior to the</p>

				<p>extension term, the CMHT will negotiate the price or go out for another competitive tender.</p> <p>Regular contract monitoring meetings.</p> <p>Regular inspections of the supported accommodation service.</p>
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(c) Human Rights Act and Other Legal Implications

Not applicable

(d) Equalities Impact Assessment

The new supported accommodation service will focus on equipping people with complex mental health needs with the skills to live independently within the community, to empower people to access the services they require to realise their full potential and to have the same opportunities as their peers. The support delivered will be tailored to individual needs and will aim to deliver personalised outcomes. The aims of the service will support the Council to fulfil its obligations under the Care Act 2014 of offering people choice and control over the support that they receive. As the service will not have an adverse impact on the nine protected characteristics, an equalities impact assessment has not been completed.

5 Supporting Information

5.1 Background Information

This procurement will deliver a recovery and reablement support service for people with complex mental health needs.

The new supported accommodation service will build on the success of the Hope House service which began in 2016. Hope House was the first supported accommodation service to deliver a community based recovery and reablement service for people with mental health needs. Existing models of supported accommodation services do not focus sufficiently on empowering individuals to live independently within the community. A recent review of people living in the existing support provision found that:

- Some people had remained in schemes for a number of years with limited or no plans for move on

- More focus is needed from providers to help people acquire the skills to live independently
- Some people had expressed the wish to live on their own but it was unclear what support they were receiving with this from providers
- The amount of support received by service users was based on the accommodation they were placed in and not on individual needs
- In some cases the quality of the accommodation was higher than the average standard of local accommodation which created a disincentive for service users to move. Consequently, throughput of service users is not robust.
- Current contract monitoring arrangements do not require providers to evidence the individual outcomes achieved by service users.
- The number of service users in paid employment is low (8-10% of service users under a Care Programme Approach are in paid employment).

5.2 Purpose of the new supported accommodation service

This procurement is for a recovery, rehabilitation and reablement care and support service with a key focus on giving people opportunities to engage with education, training and employment. The provider will be required to operate a core service with the potential to deliver more support hours if required for the individuals. Any additional hours though will have to come through Slough CMHT's panel application process for rigorous financial oversight. It is anticipated that the need for additional hours will be offset by the close working relationship with Slough CMHT's recovery team and the links to the Recovery College. Also, in the event that a service user shows signs of becoming unwell, an alert from the provider will trigger an early intervention service from CMHT's crisis response and home treatment team.

The provider will assist service users to engage with daytime activities which enhance their wellbeing and ability to live independently alongside Slough CMHT's Recovery Team and Slough's Recovery College. There will be a strong focus on reducing social isolation and the building of positive links with family, friends and the local community. Service users eligible to receive a personal budget will be supported to use their budget to access tailored support and activities.

Some service users will remain in the new service for a significant period of time because of the complex nature of their mental health needs. Others will benefit from the service for a shorter period of time and then move into independent accommodation. The resulting vacancy will then be filled with new residents with complex mental health needs who will be able to benefit from the new service.

5.3 Key Deliverables:

The service will focus on equipping people with the skills to live independently within the community. Enabling people to be resilient and to have control over their own care and support supports the Council's strategic vision of empowering people and reducing their reliance on statutory services at a time when there are continuing pressures to reduce social care and health budgets.

CMHT will work closely with the service and will provide support and expertise to the care and support provider. The care and support provider will assist service users to take part in the daytime activities organised by the Community Mental health Team (CMHT) and the Recovery College. The provider will support service users to

engage in employment, training and volunteering opportunities and work closely with the Employment Advisor based within CMHT.

Finally, the new service will stimulate the local market and demonstrate to existing providers the imperative to work towards a recovery and reablement support model. It will generate competition amongst existing providers who will see a support model that actively works towards service users reaching a point in their recovery and rehabilitation where they feel empowered to have control over their own care and support.

7 **Conclusion**

This procurement is an opportunity to continue the Mental Health strategy of providing supported accommodation services that deliver community based recovery and reablement services for people with mental ill-health. The Cabinet is therefore requested to approve the procurement of a new care and support service for people with complex mental health needs.

8 **Background Papers**

None

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